

# *Spectrum* Physical Therapy

## CANCELLATION AND NO SHOW POLICY

Patients are requested to notify the office prior to your appointment should you need to cancel or reschedule. **If this notification is not provided or you do not show up for your appointment, a charge of \$25.00 will be billed to your account.**

It is in your best interest to schedule the amount of visits prescribed by your physician. Therefore, *Spectrum Physical Therapy* will make every effort to reschedule an appointment should the need arise.

**If a patient cancels 3 times in a month without properly notifying the office 24 hour in advance, you will be required to make appointments on a day-to-day basis.**

If a patient no shows 3 times within a month, without properly notifying the office, you will be discharged and your physician will be notified.

At your therapist's discretion, if you are more than 15 minutes late for your scheduled appointment time your therapy session may be shortened or rescheduled.

I have read and understand the above information.

X \_\_\_\_\_  
Patient Signature

X \_\_\_\_\_  
Date